

## Proposed Final Week schedule

### Full-term classes (11 weeks)

- Final exams and meetings are scheduled for the last week of each term at the scheduled final exam/meeting time, as outlined below.
- The instructor can choose to use the scheduled final week time for purposes other than a final exam (e.g., presentations), but classes must meet during the final week of the term at the scheduled final exam/meeting time.
- Online classes require student-instructor interaction during the final week of the term.

### **Classes meeting only once a week, including weekend classes**

- The final exam/meeting will be scheduled on the scheduled regular class meeting time during finals week.

### **Weekday classes meeting two or three times a week starting at 5pm or later**

- Regular class scheduling is replaced by the final exam/meeting schedule shown below.
- The final exam/meeting will be scheduled on the first scheduled regular class meeting time during finals week.

Class start time	Final exam/meeting time and day*
7-7:59am MW or MWF	7-8:50am Monday
7-7:59am TTh	7-8:50am Tuesday
8-8:59am MW or MWF	8-9:50am Wednesday
8-8:59am TTh	8-9:50am Thursday
9-9:59am MW or MWF	9-10:50am Monday
9-9:59am TTh	9-10:50am Tuesday
10-10:59am MW or MWF	10-11:50am Wednesday
10-10:59am TTh	10-11:50am Thursday
11-11:59am MW or MWF	11-12:50pm Monday
11-11:59am TTh	11-12:50pm Tuesday
12-12:59pm MW or MWF	12-1:50pm Wednesday
12-12:59pm TTh	12-1:50pm Thursday
1-1:59pm MW or MWF	1-2:50pm Monday
1-1:59pm TTh	1-2:50pm Tuesday
2-2:59pm MW or MWF	2-3:50pm Wednesday
2-2:59pm TTh	2-3:50pm Thursday
3-3:59pm MW or MWF	3-4:50pm Monday
3-3:59pm TTh	3-4:50pm Tuesday
4-4:59pm MW or MWF	4-5:50pm Wednesday
4-4:59pm TTh	4-5:50pm Thursday

## Notes

1. No student will be required to take more than two back-to-back exams.
2. No student will be required to take more than three exams in one day.
3. Students may select which course's final exam/meeting to reschedule if item number 1 or 2 occurs. Schedule make-up exams/meetings with your instructor.
4. Students taking online classes having on-campus final exams/meetings conflicting with regular on-campus final exams/meetings will make alternative arrangements with their online class instructor.
5. Final exams and meetings will be held during the Final Week unless approved by the appropriate administrator (e.g., Division Dean).

## Non-Full-term classes (those meeting fewer than 11 weeks)

- Final exams and meetings are scheduled for the last scheduled class meeting.
- The instructor can choose to use the last scheduled class meeting for purposes other than a final exam (e.g., presentations), but classes will meet the last scheduled class meeting.

*\*The Final Week Schedule is subject to change if circumstances such as college closure occur and make-up of class time is necessary.*